**The Mortimer Surgery**

**Patient Participation Group**

Notes of the meeting of the Patient Participation Group held on Wednesday 18th December 2024 commencing 18:15 hours.

Summary of Actions Agreed:

|  |  |  |
| --- | --- | --- |
| Minute | Action | By whom |
| 03/ | Meetings next year to be scheduled for Wednesdays | JB |
|  |  |  |

Present

John Bagshaw JB (Chair)

Simone Pulleyn SP

Diana Marlow DM

Jean Wates JW

Eddie Holweger EH

John Miller JM

Maryam Rizwan MR

Mollie Lock ML

Shirley Cullup SC

Practice Staff

Eva Van de Meuren EVM

Dr Nick Bradshaw NB

Penny Palmer PP

Apologies

Brenda Neeves BN

Mentioned not present

|  |  |  |
| --- | --- | --- |
| No. | Discussion Item | Action |
| 01/ | Welcome & Apologies for absence:  JB opened the meeting and welcomed everyone  Apologies for absence were received from BN, and JB noted the sympathy and good wishes from all the group to her for the family bereavement that had caused her absence,  The minutes of the previous meeting were approved. All previous action items were completed. |  |
| 02/ | Declaration of Conflict of Interest:  None were made. |  |
| 03/ | Matters arising  None |  |
| 05/ | Presentation to Shirley Cullup and Christmas social  Presentations were made to SC on behalf of the PPG and the Surgery for her great contribution as Chair to the achievements of the PPG in recent years. Members and staff then enjoyed the refreshments that had been brought. |  |
| 07/ | Date of next meetings:  The first meeting of the 2025 will be 15th January, at the usual time of 18;15 hours.  Future meetings will be discussed, but provisionally will be the third Wednesday of the months of March (19th), April (16th) June (18th) and September (17th) |  |

Minutes approved on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Chair